

**THE BOWER REUSE AND REPAIR CENTRE COOPERATIVE LIMITED**  
**Board Meeting Minutes**

|               |                            |                 |               |
|---------------|----------------------------|-----------------|---------------|
| <b>Date:</b>  | 20 <sup>th</sup> May, 2015 | <b>Time:</b>    | 6.30 pm       |
| <b>Chair:</b> | Gavin Hull                 | <b>Minutes:</b> | Peter Carroll |

**Present: Board Directors** - Gavin Hull (GH), Amanda Buckland (AB), Peter Carroll (PC), Trish Leen (TL), Terry O'Donnell (TOD), John Bartholomew (JB - Alternate Director) & Guido Verbist (GV - Co-op Manager)

**Apologies:** Menaka Cooke (MC), Jade Herriman (JH), Amanda Buckland (AB) - late; Trish Leen (TL) – early

**1. Welcome – Acknowledgement and declarations**

1) Opening of Meeting and Acknowledgement of Country and People:

*We acknowledge the Gadigal people who are the traditional custodians of this land and pay respect to Elders past and present of the Eora nation and extend that respect to other Aboriginal people present.*

**Res 033/15**

That John Bartholomew be endorsed as Alternate Director for this meeting.

M: Trish Leen

S: Terry O 'Donnell

CARRIED

**Res 034/15**

That GH clarify with JH here position apropos resignation or leave of absence from the Board and that the Board moves towards filling the casual vacancy should the former be the outcome.

M: Peter Carroll

S: Amanda Buckland

CARRIED

**Res 035/15**

That a vote of thanks be given to JH wishing her a speedy recovery.

M: John Bartholomew

S: Trish Leen

CARRIED



|          |  |
|----------|--|
|          | <p>M: Peter Carroll                                  S: John Bartholomew                                  CARRIED</p> <p>Staff Pay Review – the pay of staff has been reviewed by the CM and a recommendation for an increase based on current and historical records made.</p> <p><b>Res 040/15</b></p> <p>That the Board acknowledges and supports the contribution of staff and ratifies the 5% pay increment effective from 1st July, 2015.</p> <p>M: John Bartholomew                                  S: Trish Leen                                  CARRIED</p> |
| <b>4</b> | <b>New Members</b>   |
|          | <p><b>Res 041/15</b></p> <p>That Con Bakaris of Clemtown Park be accepted as a new member.</p> <p>M: Amanda Buckland                                  S: Peter Carroll                                  CARRIED</p>  |
| <b>5</b> | <b>Bower Gift Fund</b>   |
|          | <p>The decisions of the Bower Gift Fund Committee were reported to the meeting (see BGFC Minutes 20/5/15).</p> <p><b>Res 042/15</b></p> <p>That the Bower Gift Fund Report be accepted and expenditure of \$5271 be ratified.</p> <p>M: Peter Carroll                                  S: Terry O'Donnell                                  CARRIED</p> <p>TL left the meeting at 9pm</p>   |
| <b>6</b> | <b>CM Contract</b>   |

GV provided his response to the offer provided by the Board at the last meeting and suggested some adjustments.

**Res 043/15**

That the Board endorses a new 3 year contract for GV as Co-operative Manager at a starting salary (*redacted*) with an annual increment of 5%. That Performance Bonusses be considered on the basis of Co- op development and achievements in line with Strategic Planning goals and annual Co-op Manager Performance Reviews.

M: Amanda Buckland

S: Peter Carroll

CARRIED

**Correspondence**

The correspondence for the period was tabled.

**7 Meeting Closed and Next Meeting with Agenda Items**

Meeting Closed at 9.50pm

Next Meeting: 17<sup>th</sup> June, 2015

Agenda: standard items, Auditor addressing Board; AGM planning, SSROC Contract and Strategic Planning and Rules Meeting Feedback;

**Signed** ..... **Chairperson of the Meeting**     **Date** .....