

THE BOWER REUSE AND REPAIR CENTRE COOPERATIVE LIMITED
Board Meeting Minutes

Date:	15 th July, 2015	Time:	6.30 pm
Chair:	Gavin Hull	Minutes:	Peter Carroll

Present: Board Directors - Gavin Hull (GH), Bruce Diekman (BD), Peter Carroll (PC), Terry O'Donnell (TOD) & Guido Verbist (GV Co-op Manager).

Apologies: Amanda Buckland

Absent: Menaka Cooke (MC) and Trish Leen (TL)

1.	Welcome – Acknowledgement; apologies; declarations
-----------	---

- 1) Opening of Meeting and Acknowledgement of Country and People:
We acknowledge the Gadigal people who are the traditional custodians of this land and pay respect to Elders past and present of the Eora nation and extend that respect to other Aboriginal people present.

- 2) Declarations of interest: no change (see Register)

2	Quorum
----------	---------------

As the meeting did not initially have quorum the following motion was considered:

Res 55/15

That Bruce Diekman be endorsed as Alternate Director for Amanda Buckland (with AB's consent) to achieve quorum.

M: Peter Carroll

S: Terry O'Donnell

CARRIED

3	Minutes of Previous Meeting
----------	------------------------------------

Res 056/15

That the minutes of the meeting 17/6/15 as amended, be approved as a true and accurate record.

M: Peter Carroll

S: Terry O'Donnell

CARRIED

Business Arising

Unexplained Absences

Res 057/15

That GH write to Trish Leen and Menaka Cooke regarding their unexplained absences for the Board Meetings of June and July and informing them of their status in relation to Rule 38d.

M: Terry O'Donnell

S: Bruce Diekman

CARRIED

Casual Vacancy – Jade Herriman resignation

Res 058/15

That the casual vacancy caused by the resignation of Jade Herriman due to ill health be filled by election from among the membership at the SGM scheduled for 29/8/15. Nominations will be formally called when the SGM is announced to the membership on 7/8/15, nominations will close 24 hours before the poll.

M: Peter Carroll

S: Terry O'Donnell

CARRIED

4	CM Report
	<p>The CM tabled printed copies of the reports that had been circulated prior to the meeting by email consisting of:</p> <p>P&Ls for June YTD and MonthTD; Balance Sheet; Debtors Owing; Sales Trends and CM June Report.</p>

CM Perf Review/Contract

Draft Contract and PR process were discussed.

Res 059/15

That the CM's Performance Reviews be conducted annually in April each year from 2016 under the new contract and they shall be based on the implementation of the Strategic Plan with objectives set by the Board through negotiation with the CM and agreed upon in advance, each year.

M: Bruce Diekman

S: Terry O'Donnell

CARRIED

Res 060/15

That the Board endorses the CM Contract as amended and GH is to sign off on behalf of the Board.

M: Bruce Diekman

S: Peter Carroll

CARRIED

5

The CM (GV) presented Finances – surplus of \$47K for FY15 noted subject to audit; GST legal advice, RRS successfully transitioned to Collection and Rehoming Service with Clover Moore to launch at The Bower in August (8 councils now signed to new contract system).

The Correspondence for the period was tabled and noted. Membership of Community Recycling Network Australia will be renewed; GV to attend conference in Tasmania this year.

Matters Arising

New Members

Res 061/15

That the applications for membership from Dan Brem (Homebush- Concession); Prue Rheuben (Waterloo – Full) and Ulrike Zimmerman (East Killara – Full) be accepted.

M: Bruce Diekman

S: Terry O'Donnell

CARRIED

Rules Review and related issues

Res 062/15

That notice of the SGM of 29/8/15 be provided to members 22 days in advance on 7/8/15. It shall include the following agenda items, in order – Appointment of Auditor; Election – Board Casual Vacancy (RO – Steve Clarke TBC); Strategic Plan Presentation; *refreshment break*; Rules Review. Notices of Motion and supporting documentation will be included in the SGM notice. In addition, a reminder to members will be given, that they will need to be financial in order to vote at the meeting with the chance to pay prior to the meeting provided.

M: Peter Carroll

S: Bruce Diekman

CARRIED

Cap Ex

Res 063/15

That the quote of \$3146 from Green Lighting Corp for the installation of LED lighting in The Bower be noted and 2 further quotes sought.

M: Terry O'Donnell

S: Bruce Diekman

CARRIED

Bower Fund

Res 064/15

That the Board accepts the Bower Fund Committee recommendation that the expenditures for the period be ratified and the sum of \$2623.98 be transferred to the Cash Management account. The need for a completed reconciliation of the Bower Fund account for the September Committee and Board meetings was noted. In addition, the committee decision to investigate alternate interest bearing accounts for the Fund is endorsed.

M: Peter Carroll

S: Terry O'Donnell

CARRIED

