

**THE BOWER REUSE AND REPAIR CENTRE COOPERATIVE LIMITED**  
**Board Meeting Minutes**

<b>Date:</b>	13 <sup>th</sup> September, 2016	<b>Time:</b>	7.00 pm
<b>Chair:</b>	Gavin Hull	<b>Minutes:</b>	Peter Carroll

**Present: Board Directors** - Gavin Hull (GH), Amanda Buckland (AB), Terry O'Donnell (TOD), Liam Noble (LN), Oliver Bradshaw (OB), Peter Carroll (PC), Ulrike Zimmermann (UZ), & Guido Verbist (GV Co-op Manager).

**Apologies:** Liam Noble (LN) early

<b>1.</b>	<b>Welcome – Venue; Acknowledgement; declarations</b>
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- 1) VENUE – 107 Redfern St, Redfern
- 2) Opening of Meeting and Acknowledgement of Country and People:

“We acknowledge the Gadigal people of the Darug nation who are the traditional custodians of this land and pay respect to Elders past, present and future and extend that respect to other Aboriginal people present.”

- 3) Declarations of interest: Peter Carroll noted his interest in the agenda item dealing with the new Waste and Recycling Contract being negotiated through SCRAP Ltd (Peter is employed by that company). Oliver Bradshaw declared an interest in the agenda item dealing with a proposal from Penrith Council for Bower operations in western Sydney.

<b>2</b>	<b>Minutes of Previous Meeting and Special Meeting</b>
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***Res 059/16***

That the minutes of the meeting 24/8/16 as amended, be approved as a true and accurate record.

M: Terry O'Donnell

S: Peter Carroll

CARRIED

<b>3</b>	<b>CM Report</b>
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Circulated prior to the meeting and discussed at length with updates

*Finances*

A detailed P&L was presented for the period. Our surplus is still running well ahead of budget (see amended budget deliberations below).

**Res 060/16**

That the Board ratifies receipts and expenses to date.

M: Peter Carroll

S: Terry O'Donnell

CARRIED

*Parramatta*

The opening of the new store at Parramatta is on track for 1<sup>st</sup> October and two new staff will be hired.

*ARCCO/Lease*

Considerable discussion was conducted regarding the lease and related matters.

***In Camera Session –***

**Res 061/16**

Redacted

M: Ulrike Zimmermann

S: Oliver Bradshaw

CARRIED

*New Members*

A report on the new membership applications was tabled: 4 new applications have been received.

**Res 062/16**

That John Livingstone of Tamarama, Anelli Janssen of Marrickville, Kitty Hauser of Earlwood and Desi Corbett of Annandale be accepted as new members of The Bower.

M: Oliver Bradshaw

S: Amanda Buckland

CARRIED

*CRS*

The Penrith Council has a proposal for a Bower store in the area to service far western Sydney. The CM will investigate and consider the proposal over coming months in the context of our Business Plan.

Oliver Bradshaw left the meeting for this item.

*WHS*

*Noted:* There may be an issue with the spiral staircase being a potential hazard and the need to plan for better access to the mezzanine.

*Noted:* The termite damage to timbers is significant and the need to fix it will be prioritised.

*AGM*

The CM reported a clash between the Tiny House Auction and the AGM on 19<sup>th</sup> November. It was noted that the Auction will be in the afternoon and that the AGM proceed after the Auction at 5pm with Board members to assist with the AGM to free the CM to conduct the Tiny House event.

*NSW Co-operatives Federation*

The CM noted that he receives information from this body which he will forward to the Board. UZ has a contact at the body who is prepared to present to the Board should we wish it. *Noted:* That the Secretary will investigate whether it is relevant to us ie, the extent to which the interests of non-distributive co-operatives are served by this body and report back to the next meeting.

4

Budget

The CM presented an amended budget for FY 17 which was discussed at length.

**Res 063/16**

That the Board adopts the amended budget for FY17.

M: Terry O'Donnell

S: Oliver Bradshaw

CARRIED

Liam Noble left the meeting.

## 5 Waste and Recycling Contracts & 107 Lease

### *Waste & Recycling*

SCRAP Ltd has renegotiated our contract at Marrickville and negotiated a new contract for Parramatta with Capital City Waste at a cheaper rate than the current rate with Suez. Suez services proved to be poor and expensive and after protracted disputes SCRAP has managed to achieve a no penalty withdrawal from the current 3 year contract some 9 months early. The new contracts for Marrickville and Parramatta are 3 years and 2 years respectively.

#### **Res 064/16**

That the Board approves the waste and recycling contracts for Marrickville and Parramatta and authorises the CM to sign on The Bower's behalf.

M: Terry O'Donnell

S: Amanda Buckland

CARRIED

Peter Carroll abstained from voting and discussion of the motion.

### *107 Lease*

The 107 Lease is now ready to sign.

#### **Res 065/16**

That the Board approves the lease for the 107 workshops and notes that this new space (which Board members inspected) is a very good venue for our Rent-a-Bench, Repair Cafe and Reuse/Repair workshops. The Chair and

	Treasurer to sign the lease on behalf of The Bower. M: Amanda Buckland S: Peter Carroll CARRIED
<b>6</b>	<b>Meeting Closed and Next Meeting with Agenda Items</b>
	Meeting Closed at 9pm Next Meeting: 18 <sup>th</sup> October, 2016 Venue: The Bower Agenda Items include – ARCCO (expulsion and lease negotiations), Parramatta launch, IT, Co-op Federation, AGM, etc.

**Signed** ..... **Chairperson of the Meeting**      **Date** .....