THE BOWER REUSE AND REPAIR CENTRE COOPERATIVE LIMITED Board Meeting Minutes

Date:	24 th August, 2016	Time:	7.00 pm			
Chair:	Gavin Hull	Minutes:	Peter Carroll			
Present: Board Directors - Gavin Hull (GH), Amanda Buckland (AB), Terry O'Donnell (TOD), Liam Noble (LN), Oliver Bradshaw (OB) by phone, Peter Carroll (PC), Ulrike Zimmermann (UZ), & Guido Verbist (GV Co-op Manager). Apologies: Liam Noble (LN) early & Oliver Bradshaw (OB) by phone for whole meeting.						
1.	Welcome – Venue; Acknowledgement; declarations					
	 VENUE – 107 Redfern St, Redfern Opening of Meeting and Acknowledgement of Country and People: "We acknowledge the Gadigal people of the Darug nation who are the traditional custodians of this land and pay respect to Elders past, present and future and extend that respect to other Aboriginal people present." Declarations of interest: Peter Carroll noted his interest in the agenda item dealing with the Secretary's position and possible stipend for that position and undertook to abstain from any decision taken on that matter. (see register) 					
2	Minutes of Previous Meeting and Special Meeting					
	Res 052/16 That the minutes of the meeting 13/7/16 as ame M: Terry O'Donnell Res 053/16 That the minutes of the special meeting 27/7/16	S: Peter Carrol	I CARRIED			

	1					
	M: Terry O'Donnell	S: Oliver Bradshaw	CARRIED			
3	CM Review					
	Circulated prior to the meeting and discussed at length with updates					
	Finances Our surplus is still running well ahead of budget.					
	Res 053/16					
	That the Board ratifies receipts and expenses to date.					
	M: Peter Carroll	S: Terry O'Donnell	CARRIED			
	Banking The final report of comparative benefits and costs for the 3 banking options were presented in writing by the CM.					
	Res 054/16					
	That the Board endorses the recommendation to move the Co-operative's banking from NAB to Bank Australia.					
	M: Ulrike Zimmermann	S: Peter Carroll	CARRIED			
	Grants The Public Gift Fund Committee met prior to the Board Meeting and presented its decisions.					
	Res 055/16					
	That the Bower Gift Fund decisions: 1) Allocation of existing fund reserves of \$21087 to fund additional hours of work at The Bower, and					
		n revenue of \$12673 be expended in line plus (\$2673) be used for bulky goods st	e with public commitments on the House corage and associated costs of that			

project.

M: Peter Carroll

S: Terry O'Donnell

CARRIED

ARCCO/Lease

Considerable discussion was conducted regarding the lease and related matters.

Res 056/16

LEGAL MATTER - Redacted

IT

A significant upgrade of the IT system is now required to integrate the new store at Parramatta. The CM requested time to compile a report.

Noted: The CM to report on the options for IT upgrade at the October Board Meeting.

Parramatta

The opening of the Parramatta store is expected on October 1st and the local mayor is invited to launch the shop perhaps at 11am (to be confirmed). The completion of the initial funding is complete with WSROC committing to the \$10K grant for which The Bower must conduct a survey of potential users. Annette is working on publicity and the directors requested early invitations for their diaries and for members.

New Members

A report on the new membership applications was tabled: 13 new members and 35 renewals have been received so far from existing members.

Res 057/16

That Janet Bryan of Dawes Point, Carly Thomas of Lane Cove, Elisabeth Barry of Marrickville, Rhonda Lee of Broadway, John Haussler of Marsfield, Terry Nagle of Neutral Bay, Karen Russ of Dulwich Hill, Paula Guard of Marrickville, Brian Boyle of Wareemba, Chris Daly of Kirribilli, Veronica Breen of Oatley, Fetalaiga Peseta of St Helens Park and Nicole Thomas of Leichhardt be accepted as (13) new members of The Bower.

M: Ulrike Zimmermann

S: Amanda Buckland

CARRIED

4	Secretary				
	Peter Carroll provided a report in writing on the duties of the Secretary prior to and tabled at the meeting which was discussed.				
	Res 058/16				
	That the Board adopts the report and the duties detailed within for the Secretary of The Bower. That the decision to provide a budgeted stipend to the Secretary be endorsed and referred to the AGM for final approval. The Secretary shall report back to the Board after 6 months and the Board will review progress on the implementation of the duties.				
	M: Amanda Buckland S: Ulrike Zimmermann CARRIED				
	Peter Carroll abstained.				
5	Other Business				
	A letter of complaint from a Pauline Faircloth was received regarding employment procedures. The procedures were reviewed and found to be in order and there was no evidence that the complainant was an applicant for any position advertised recently.				
	Noted: GH to reply briefly to the complainant rejecting her claims on the basis of the review.				
7	Meeting Closed and Next Meeting with Agenda Items				
	Meeting Closed at 9.15pm				
	Next Meeting: to be advised Venue: 107 Redfern St. if available				
	Agenda Items include – ARCCO negotiations, Parramatta shop, National Co-operatives Association				

Signed Chairperson of the Meeting Date